



Mailbox Key Release Form

Date:

Resident(s) Name:

I have received the mailbox keys for my new residence at:

Upon receipt of these mailbox keys, I assume the following responsibilities:

1. Loaning or duplication of keys is strictly prohibited. Keys shall remain in the possession of the assigned holder at all times.
2. In the event the key(s) is lost, please contact the USPS office.

By signing below, resident acknowledges that the above specified keys were given in hand to the Resident.

Printed Name:

Address:

Phone Number:

Date:

Signature:

Your home is our KEY priority